



NOTICE TO PROCEED

August 22, 2019

PO No. PO19-00546-NCSE August 22, 2019
 NOA No. 2019-PSNOA162-BACNOA1-PA

MS. JERVIN F. PUSO
 Quartz Business Products Corporation
 Suite 910 Cityland Tower 1
 6815 Ayala Ave. Makati City
 02-818-7707
 jervin.franco@quartz.com.ph

Dear Ms. Puso,

The attached Contract/Purchase Order having been approved, notice is hereby given to Quartz Business Products Corporation that performance for the Supply and Delivery of Multifunction Printer for the Philippine Army (PA) under Public Bidding No. 19-109-1 opened on April 11, 2019 shall commence effective on the date of receipt of this Notice:

Lot No.	Description	Qty/Unit	Unit Price	Total Price
1	Multifunction Printer	55 units	₱ 9,955.00	₱ 547,525.00

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Delivery Schedule.

Please acknowledge receipt of this notice by signing on the space provided below.

Very truly yours,

SGD.
ELISA MAY ARBOLEDA-CUEVAS
 Executive Director

Date of receipt of this Notice: _____

Name of Authorized Representative: _____

Signature of Authorized Representative: _____



Republic of the Philippines
DEPARTMENT OF BUDGET AND MANAGEMENT
PROCUREMENT SERVICE - PhilGEPS

PS-DBM Complex
 Cristobal St., Paco
 Metro Manila
 Tel. Nos 563-93-61
 689-7750 loc. 4020

CONTRACT/PURCHASE ORDER

No. **PO19-00546-NCSE**

To: **QUARTZ BUSINESS PRODUCTS CORPORATION**
 910 Cityland 10 Tower 1, Ayala Avenue,
 Makati City
 Metro Manila

Date August 16, 2019
 Reference: **PUBLIC**
BIDDING No. 19-109-1
 Date of PB: 4/11/2019

Please deliver the article(s)/product(s)/supplies/materials listed below priced in accordance with your Quotation No. XXX dated XXX subject to the Terms and Conditions enumerated at the back hereof:

Item No.	ITEM and DESCRIPTION/SPECIFICATIONS/STOCK No.	QTY	UNIT	UNIT PRICE	AMOUNT
1	MULTIFUNCTION PRINTER For complete and detailed specifications, please refer to the attached Technical Evaluation Report which form part of this Purchase Order. Subject to Expanded Withholding Tax, Final Withholding Tax and Other Percentage Taxes Reference: R.A. 9337, Revenue Regulation Nos. 16-05, 14-02, 12-01 & 2-98. A warranty covered by either retention money or special bank guarantee equivalent to at least 1% of the payment on the contract price shall be required for a period of one (1) years after acceptance. Please submit DR/Invoice & Copy of P.O. to the warehouse and Logistics Division after direct delivery of this item.	55	unit	9,955.00	547,525.00

08-19-0546

TOTAL AMOUNT ₱ 547,525.00

PLACE OF DELIVERY:
 Please refer to above instruction.

DELIVERY INSTRUCTIONS:
 Within Sixty (60) Calendar Days from the receipt of Notice to Proceed.

FUNDS AVAILABILITY CERTIFIED BY:

SGD.

ALLAN RAUL M. CATALAN

ACCOUNTANT

DATE

AUTHORIZED BY:

SGD.

ELISA MAY ARBOLEDA - CUEVAS

DIRECTOR

DATE

Purchase Order received and accepted subject to the Terms and Conditions enumerated at the back hereof.

QUARTZ BUSINESS PRODUCTS CORPORATION

NAME OF SUPPLIER

AUTHORIZED REPRESENTATIVE
 (SIGNATURE OVER PRINTED NAME)

DATE RECEIVED

FOR: RAY



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	Please submit your Warranty Certificate For: Philippine Army APR No. 18-0006S Delivery Site: COL MILTON Y BESET PHILIPPINE ARMY Army Signal Warehouse Fort Bonifacio, Taguig City 0917-5120989/MADRIDGRG@army.mil.ph				

08-19-0546

TOTAL AMOUNT ₱ **547,525.00**

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SGD.
ALLAN RAUL M. CATALAN
 ACCOUNTANT _____ DATE _____

AUTHORIZED BY:
SGD.
ELISA MAY ARBOLLOZA-CUEVAS
 DIRECTOR _____ DATE _____

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QUARTZ BUSINESS PRODUCTS CORPORATION

NAME OF SUPPLIER

AUTHORIZED REPRESENTATIVE
 (SIGNATURE OVER PRINTED NAME)

DATE RECEIVED

DUE DATE

COPY FOR: IER